UNITEDHEALTHCARE



HOW TO

CERTIFY

Directions

STEP 1:

- Go to the <u>UHC Jarvis</u> portal.
- If you are not registered with an Optum ID, click the blue **Register** link and follow the prompts to register for the portal.
- Once registered, sign into UHC Jarvis using your new Optum ID.

STEP 2:

- On the home page, select **Knowledge Center** in the top toolbar.
- From the drop down menu, select **Training & Certifications**

STEP 3:

• On the Training & Certifications page, click the **Launch Learning Lab** button.

UNITEDHEALTHCARE

EXAMPLE OF UNITEDHEALTHCARE CERTIFICATION 4 Welcome to Learning Lab! 02:12 • 🗘 : All In Progress Overdue Not Started Completed = **m** Escalations Q Search for assigned courses and learning paths There are no escalations this w View All UnitedHealthcare 2021 Certifications Field Sales Agents: A friendly reminder, ple 2021 Certifications (English) 2021 Events Basics (English) 2021 AARP Disrupt Aging Certification Learning Lab Account to reflect your local time profile. Course times are posted based on your if not updated, the incorrect time may be display you to potentially miss a class. 5 ΒA 2021 Prerequisite Courses (Optional) - English (i) 100% ✓ REQUIRED (Pick either 2021 Prereq Assessments OR 2021 AHIP) 2021 Prerequisite Assessments (Required) - English (1) 100% The modules in this course must be completed in the order 2021 AHIP (i) 86% The modules in this course must be completed in the order lister 2021 Chronic Condition and Dual Special Needs Plans Certification (English) 100%

HOW TO

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AHIP	Medicare Fraud, Waste and Abuse Login Marketing Medicare Advantage + Fraud, Waste and Abuse Introducing a new way of learning that saves you valuable hours you need to grow your business. Now there's one single source for both Medicare and Fraud, Waste and Abuse (FWA) training. Cur comprehensive online program gives you the background to make informed decisions on Medicare, including and potters, manketing, enrollment requirements, and FYA guiddless.	
Quick Links		
Contact Us	What You'll Learn	
For Technical Support: 989.234.6009 Support@AHIPInsurance Education.org	Medicare Fraud, Waste & Abuse (Pk) The different types of holicare fee-for-service teigbility and benefits The different types of holicare Advantage The different types of holicare Advantage Teigbility and enominent under the Medicare Advantage and Part D program Teigutements	MA) Build a strong bounder disability usurance. Description of the strong bounder disability usurance. Description of the strong bounder broad board of FWA that C and D Fraud, Waste, and Abuse and obligations
liser Login		Peristration
	Username (NPN or Email) Password	First time visitor? Create a New Account

Directions

STEP 4:

- The Learning Lab will open in a new tab.
- On your Dashboard, you will see the available Courses.
- Select 2021 Certifications (English or Spanish)

STEP 5:

- Scroll down to see the full learning path of this course.
- To complete the AHIP Training or transmit your AHIP certificate, click the drop down arrow to the left of 2021 AHIP.
 - Completing the AHIP learning path will satisfy the **Prerequisite Courses** and Assessments.
- Select 2021 AHIP.

STEP 6:

- On the new page, scroll down to access the AHIP portal within the Learning Lab.
- Login with your AHIP credentials.
- Click **Continue** on the message that appears. Complete your AHIP certification or click **Transmit** to send your results to UHC.

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EXAMPLE OF UNITEDHEALTHCARE CERTIFICATION

HOW TO

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8	AHIP	Medicare • Fraud, Waste and Abuse		
	Quick Links	Marketing Medicare Advantage + Fraud, Waste and Abuse ()		
		Introducing a new way of learning that saves you valuable hours you need to grow your business. Now there's one single source for both Medicare and Fraud, Waste and Abuse (FWA) training. Our omprehensive online program gives you the background to make informed decisions on Medicare, including in options, marketing, enrollment equimements, and FVA guidelines.		
	AHIP Home Contact Us For Technical Support:	What You'll Learn Medicare Fraud, Waste & Abuse (F)	MA) Ended to transfer faundation	
	B86.234.6909 Support Support Constraints Support Constraints Support Support	The basics of Medicare fiel-for-service eligibility and benefits and Part D prescription drug plans Eligibility and coverage Nondiscrimination training Markeling and anceilinent under the Medicare Advantage and Part D program requirements	duaty efforts in detecting fraud +PWA human and financial cost of PWA fic C and D Fraud, Wiste, and Abuse ince requirements hotes and obligations	
Get started today! Login or create an account below.		Get started today! Login or create an account below.		
L		User Login	Registration	
		Username (NPN or Email) Password Login	First time visitor? Create a New Account	

Directions

STEP 7:

- Return to the 2021 Certifications
 learning path and complete the remaining
 AHIP tasks in order for UHC to consider
 your certificate valid:
 - 2021 Pledge of Compliance
 - 2021 Conflict of Interest Determination Help Scenarios & Response
 - 2021 Ethics and Compliance Test
 - 2021 AARP Course
- If you do not send your AHIP certification, you will need to complete all **Prerequisite Courses and Assessments** in the order they are listed.
- For each **Prerequisite Assessment**, you will 6 have attempts to pass with a score of 85% or higher. Failing after all attempts will block you from certification for the plan year.

STEP 8:

- If you wish to sell CSNP/DSNP products, the Chronic Condition and Dual Special Needs Plans Product Modules and Assessment will need to be completed.
- Once you have completed your certification, click **Achievements** in the top bar to view and download your UHC certificate.