

Pan American Life Contracting Guide

The Guide at a Glance

1 Request your contracts using the customized [AgentContract.com](#).

After you make your requests at [AgentContract.com](#), wait 48 business hours. Then:

2 Medicare Health Benefits will send you an email regarding the contracting process.
You will receive an additional email with contracting links. Click these to move to Step #3.

After Step #2, you can immediately complete Step #3.

Using the link from Step #2, you can register your account and begin the contracting application process.

3 This process consists of 8 sections, including filling out your personal information, authorizing a background check, completing license and payment information, etc. Once your application is finished, you will click "**Submit to Contract**".

Once you submit your contract, wait up to 2 weeks. Step #4 will occur.

Pan American Life will process your contract over the next several days. After everything is processed, you will receive a welcome email.

4 This welcome email will include your unique writing number, indicating that you are ready to sell!

Continue reading the following pages for more details on the contracting process.

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After you request to contract through AC.com, you will receive an email from the Medicare Health Benefits Contracting Team with further information on contracting.

Email Example

From: "AgentContract.com Contracting" contracting@seniormarketadvisors.com

Hello [Agent Name],

We are reaching out to you in regards to your request to contract with Cigna Supplemental.

You will receive a unique e-contracting link from contracting@medicarehealthbenefits.com within 24-48 hours. Once the link is completed, Medicare Health Benefits will receive notification of completion and will submit the contract to the carrier. You will then receive a welcome email within 5-7 business days.

If you have any questions or concerns, please email us at contracting@medicarehealthbenefits.com.

Thank you for contracting with Medicare Health Benefits.

- Medicare Health Benefits Contracting Team.

You will also begin receiving contracting links specific to you for the carriers that you requested within 24-48 hrs. These links will be coming from a wide variety of email addresses, so please keep an eye out on your email.

Email Example From: notifications@insadminservices.com



Dear Agent,

We appreciate your interest in contracting with Pan-American Life Insurance Company Medicare Supplement. We look forward to working with you. You may click on the [below link](#) to begin the contracting process. Please call me or email my office with any questions or needs.

<https://pan.admin-portal.org/agent-contract/000028D5-32858195-033E-4402-87F3-E7F63410D9D6.html>

Your commission levels:

1. Health: DL11

MEDICARE HEALTH BENEFITS INC
(205) 639-2773
wmcqueen@seniormarketadvisors.com

Note: The contracting link is unique to you and will be different than the link in the above example.

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Once all sections are completed, design and date the contract. **Click Submit Contract**

[Contract / Certifications / Authorities](#)

Agent Contract

To view your contract draft please click here:

[View Contract](#)

Agent Certifications & Signature

Certifications and Authorization to Obtain Information:

I certify, under penalty of perjury, that all answers and responses to questions and inquiries contained in this application are true, correct and complete. I further certify that I have read and am familiar with the sections of the insurance code for the state/s in which I am seeking appointment and that I am withholding no information which would affect my qualification for this appointment with Pan American Life Insurance Company (PALIG). I acknowledge that PALIG has informed me that it may obtain consumer reports, reports of insurance department regulatory actions, and conduct investigative reports and background investigations on me or this agency for licensing purposes, initial and renewal state appointments, and at any other times PALIG, at its discretion, deems necessary. I expressly authorize PALIG to conduct these investigations and obtain consumer and credit reports and hereby authorize all persons and entities (including past and present employers) to provide PALIG all requested information. I authorize PALIG to use these reports and to provide them and any other pertinent information to all third parties where the third parties' legal interests and/or obligations are involved. I also authorize PALIG to distribute any financial, business, legal, tax or work performance history regarding me or this agency that it receives from third parties or which is generated by PALIG's data source that is not part of the investigative report, to all third parties including but not limited to agents or agencies that assume my debt balance responsibilities. By my signature below, I hereby release any individual or institution, including its officers, employees, or related personnel, both individually and collectively,

- I hereby confirm that I have read the agent / agency agreement
- I hereby confirm that I have read the business associate agreement
- I hereby confirm that I have read the fair credit reporting act consumer disclosure
- I hereby confirm that I have read and agree to the Anti-Money Laundering Policy

Type Your Full Name for Signature: *

I have read and agreed to the above terms and conditions

Type Today's Date: *

In format MM/DD/YYYY

Submit My Contract

Please review your contract information and submit for processing:

[Submit Contract](#)

Once you have submitted the contract, Pan American Life will start processing the contract. Once the contract is processed, you will receive a welcome email directly from Pan American Life, normally within 3-5 days.

The welcome email will include your unique writing number.

Once you receive your writing number, you are Ready to Sell!

Note: It can take between 1-2 weeks to become appointed depending on the time of year.